

COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE

ABERDEEN, 28 October 2014. Minute of Meeting of the COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE. Present:- Councillor Cooney, Convener; Councillors Graham and Jean Morrison MBE, Vice-Conveners; and Councillors Allan, Corall, Cormie, Crockett, Delaney, Dickson, Jackie Dunbar, Finlayson, Grant, Laing, McCaig, Milne, Samarai, Thomson, Townson (as substitute for Councillor Blackman) and Yuill.

The agenda and reports associated with this minute can be located at the following link:-

<http://committees.aberdeencity.gov.uk/ieListDocuments.aspx?CId=503&MId=3452&Ver=4>

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

ORDER OF AGENDA

1. The Convener advised that item 10.5 (Garthdee – Proposed Controlled Parking Zone – Extension) had been withdrawn as mediation was ongoing.

The Convener also proposed that item 11.2 (Enforcement of the Single Use Carrier Bags (Scotland) Regulations 2014) be taken directly after item 5.2 on the agenda to enable the lead officer for the report to leave the meeting timeously.

DETERMINATION OF EXEMPT ITEMS OF BUSINESS

2. Prior to consideration of the matters before it, the Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting for articles 30, 31 and 32 so as to avoid disclosure of exempt information of the class described in paragraph 1 (article 30), paragraph 12 (article 31) and paragraph 10 (article 32).

MINUTE OF MEETING OF HOUSING AND ENVIRONMENT COMMITTEE OF 26 AUGUST 2014

3. The Committee had before it the minute of the meeting of the Housing and Environment Committee of 26 August 2014.

The Committee resolved:-

to approve the minute as a correct record.

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MINUTE OF MEETING OF THE ENTERPRISE, STRATEGIC PLANNING AND INFRASTRUCTURE COMMITTEE OF 4 SEPTEMBER 2014

4. The Committee had before it the minute of the meeting of the Enterprise, Strategic Planning and Infrastructure Committee of 4 September 2014.

The Committee resolved:-

to approve the minute as a correct record.

COMMITTEE BUSINESS STATEMENT AND ANNUAL REPORTS LIST

5. The Committee had before it a statement of Committee business and a list of annual reports prepared by the Head of Legal and Democratic Services.

The Committee resolved:-

- (i) to remove items 7 (Shared Pathway (A96 / Oldmeldrum Road / Mugiemoor Road) Dubford / Greenbrae Area); 9 (Progression of Transfer of Regeneration and Housing Investment Service to an Arm's Length Company); 13 (Electric Vehicle Charging); 28 (Westhill Cycle Path Improvement) and 29 (Maximum Parking Standards);
- (ii) to agree that item 26 (Sponsorship of Roundabouts) be transferred to the Finance, Policy and Resources Committee business statement; and
- (ii) to otherwise note the updates contained within the business statement and annual reports list.

MOTIONS LIST

6. The Committee had before it a motions list prepared by the Head of Legal and Democratic Services.

The Committee resolved:-

to note the motions list.

MOTION BY COUNCILLOR REYNOLDS - CASH MACHINE IN MARISCHAL COLLEGE

7. With reference to article 21 of the minute of Council of 8 October 2014, the Committee heard from Councillor Reynolds in relation to his motion which had been referred to the Communities, Housing and Infrastructure Committee:-

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“That Council requests officers to investigate options for and the installation of a cash machine within Marischal College for use by staff and members of the public.”

The Committee resolved:-

to agree the motion and request that a report be submitted to the Committee.

MOTION BY COUNCILLORS BOULTON AND DELANEY - A944 HAZLEHEAD TO WESTHILL ROAD - FEASIBILITY OF INTRODUCTION OF SUITABLE BUS LAYBYS WITH ASSOCIATED PEDESTRIAN CROSSINGS

8. With reference to article 5 of the minute of the Enterprise, Strategic Planning and Infrastructure Committee of 3 June 2014, at which the Committee had requested that officers carry out further investigations for the implementation of a layout for bus stops / laybys in both directions in the immediate vicinity of the Five Mile Garage on the A944 Hazlehead to Westhill road, as well as a footpath from Smiddybrae to the Five Mile location heading towards Westhill, the Committee had before it a report by the Director of Communities, Housing and Infrastructure which set out the results of the investigations.

The report recommended:-

that Committee –

- (a) agree that due to the current state of flux on the A944 corridor, that no work should currently be carried out on additional bus laybys or pedestrian crossings; and
- (b) instruct officers to continue to liaise with the appropriate services in order to ensure that any future expansion within the corridor be conditioned to facilitate measures associated with a green transport strategy.

At this juncture, Councillor Delaney highlighted the large distance between bus stops prior to the Five Mile area, as well as the danger posed by the high speeds on the A944 and proposed an alternative set of recommendations, namely:-

“That officers –

- (i) be instructed to carry out further investigations on implementing a layout for bus stops / laybys in both directions and a pedestrian crossing in the immediate vicinity of Kingswells Church A944 Hazlehead to Westhill Road;
- (ii) be instructed to carry out further investigations on implementing a layout for bus stops / laybys in both directions and a pedestrian crossing in the immediate vicinity of the Five Mile garage on the A944 Hazlehead to Westhill Road; and
- (iii) be instructed to enter negotiations with the intention of securing developer contributions from future phases of Prime Four in order to deliver these

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necessary infrastructure improvements at no cost to Aberdeen City Council.

The Committee resolved:-

to approve the amended set of proposals outlined by Councillor Delaney.

HOUSING AND HM FORCES PERSONNEL - MOTION BY COUNCILLOR THOMSON - CHI/14/033

9. With reference to article 10 of the minute of Council of 20 August 2014, the Committee had before it a report by the Director of Communities, Housing and Infrastructure which provided further information on the Council's housing policy in terms of armed forces personnel. The report had been prepared in response to a motion by Councillor Thomson, namely:-

"That this Council:

- (i) Restates its commitment to the Local Authority Community Covenant which ensures that Aberdeen City Council supports the local armed forces community;
- (ii) Recognises the enormous contribution that the Armed Forces make and the sacrifices that the Armed Forces and their families make every day for the safety and security of our country;
- (iii) Recognises the contribution made by our Armed Forces and agrees to request a report examining what more Aberdeen City Council can do to support our armed forces and veterans community across the services it provides;
- (iv) Instructs officers to engage with neighbouring authorities on their allocation of housing to members of the Armed Forces;
- (v) Instructs officers to meet with Legion Scotland and establish a protocol for an ongoing relationship between the Council, Legion Scotland and other pertinent organisations;
- (vi) Congratulates and welcomes the Armed Services Advice Project provided by the Scottish Citizens' Advice Bureau which is a focal point for the city's armed forces community for access to advice, information and support."

The report recommended:-

that Committee note the content of the report and the current action being undertaken by the Council.

The Committee resolved:-

to approve the recommendation.

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WASTE CONTAINER AND COLLECTIONS POLICY REVIEW - H&E/14/068

10. With reference to article 4 of the minute of the Zero Waste Management Sub Committee of 7 October 2014, the Committee had before it, by way of referral, a report by the Director of Communities, Housing and Infrastructure which outlined changes to the household waste and recycling containers and collections policy.

The Sub Committee had recommended:-

that the Communities, Housing and Infrastructure Committee –

- (a) note the transfer of the responsibility for the assisted collection approval process from the Environment Team to the Waste and Recycling team;
- (b) agree the adoption of the new assisted collection acceptance criteria, application process and review process, with an initial review period for assisted collections of two years, but to request that a review be carried out to determine whether a one year review period would be more beneficial; and
- (c) agree the adoption of the new additional container criteria, application process and review process.

The Committee resolved:-

to approve the recommendations.

DISPENSATION FOR MAXIMUM PARKING STANDARD - CHI/14/035

11. With reference to article 4 of the minute of the Planning Development Management Committee of 28 May 2014, the Committee had before it by way of referral, a report by the Director of Communities, Housing and Infrastructure which had been prepared in response to the request from Planning Development Management Committee that officers write to the relevant Scottish Minister requesting a dispensation in relation to maximum parking standards in Aberdeen. The report set out the research undertaken by officers on maximum parking standards and the potential consequences if a relaxation of those standards was applied in Aberdeen.

The report recommended:-

that Committee –

- (a) note the current standards and the reasoning behind their establishment;
- (b) note that a relaxation of maximum parking standards would potentially result in significant effects on other areas of transport and be directly contradictory to transport policy and national planning policy contained in Scottish Planning Policy;
- (c) take no action in response to the referral from the Planning Development Management Committee and to advise the Committee accordingly; and
- (d) note that alternatives existed to increasing parking provision when presented with potential overspill from development, including localised traffic

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management, installation of resident only parking bays, temporary parking for phased developments and monitoring with associated financial contributions for a Controlled Parking Zone if the situation was to worsen.

The Committee resolved:-

to approve the recommendations.

ENFORCEMENT OF THE SINGLE USE CARRIER BAGS (SCOTLAND) REGULATIONS 2014 - CHI/14/030

12. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which sought authority for Enforcement Officers based in the Council's Environmental Health and Trading Standards Service to enforce the provisions of the Single Use Carrier Bags (Scotland) Regulations 2014 and recommended the approach to be taken by the Council as Enforcement Authority.

The report recommended:-

that Committee –

- (a) agree that the Single Use Carrier Bags (Scotland) Regulations 2014 would be enforced by the Environmental Health and Trading Standards Service;
- (b) delegate authority to the Head of Planning and Sustainable Development to authorise Environmental Health Officers, Trading Standards Officers and Authorised Officers to enforce the regulations; and
- (c) agree, that in doing so, the Environmental Health and Trading Standards Service would follow the enforcement guidelines issued by Zero Waste Scotland on behalf of the Scottish Government, as appended to the report.

The Committee resolved:-

to approve the recommendations.

2014/15 GENERAL FUND REVENUE & CAPITAL BUDGET MONITORING - CHI/14/037

13. The Committee had before it a report by the Director of Communities, Housing and Infrastructure and the Director of Corporate Governance which set out the current year general fund revenue and capital budget performance to date and provided advice on any areas of risk and management action required.

The report recommended:-

that Committee -

- (a) note the report and the information on management action and risks that was contained therein; and

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- (b) instruct that officers report the year end position to the appropriate Committee.

Members asked several questions of officers, and the Director of Communities, Housing and Infrastructure explained that work was ongoing in relation to the overspend on supplies and services and hire charges in relation to the Fleet Services budget; and that the Committee would receive updates through the regular budget reporting process.

The Committee resolved:-

- (i) to note the position in relation to the Fleet Services budget; and
- (ii) to approve the recommendations.

2014/15 HOUSING REVENUE ACCOUNT - CHI/14/042

14. The Committee had before it a report by the Director of Communities, Housing and Infrastructure and the Director of Corporate Governance which provided an update on income and expenditure for the 2014/2015 Housing Revenue Account and Housing Capital Programme as at 31 August 2014.

The report recommended:-

that Committee –

- (a) note the financial information contained within the report;
- (b) instruct that the Head of Finance continue to update the Committee in consultation with the Director for Communities, Housing and Infrastructure on the actual outturn position for 2014/15 following completion of the year end statutory accounts; and
- (c) approve the virements outlined within in appendix 3 of the report.

The Committee resolved:-

to approve the recommendations.

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15. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which set out key performance measures and progress of key improvement work within the newly formed Service. The report advised that the format of the document would be further developed by officers.

The Committee heard from the Director of Communities, Housing and Infrastructure who highlighted key pieces of work and success within the Service to the end of October 2014.

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Members then asked detailed questions of officers in relation to the performance information presented within the report.

The report recommended:-

that Committee provide comments and observations on both the performance information contained in the report and on the format and layout of the document.

The Committee resolved:-

- (i) in relation to Void Management, to note that an action plan was in place and that a more detailed report would come before Committee in early 2015;
- (ii) to request that the report include a comparison with voids figures in other local authorities and Local Housing Associations, as well as any examples of best practice from other local authorities;
- (iii) to note that officers would investigate whether private sector voids information was available, and if so, to request that this information be included in the report back; and
- (iv) to otherwise note the performance information contained within the report.

HOUSES IN MULTIPLE OCCUPATION - OLD ABERDEEN COMMUNITY COUNCIL AREA - H&E/14/055

16. With reference to article 14 of the minute of the Housing and Environment Committee of 27 August 2013, at which officers had been requested to monitor the provision of Houses of Multiple Occupation (HMO) in the Old Aberdeen Community Council area and provide a report back in 12 months, the Committee had before it a report by the Director of Communities, Housing and Infrastructure which provided information on the current provision of HMOs in the area, as well as details of overprovision policies in other local authority areas.

The report recommended:-

that Committee note the contents of the report.

The Convener noted the correspondence received by members outwith the meeting, and the suggestion which had been made within that correspondence that a short life working group should be established, but proposed that an initial meeting be arranged between the Chief Executive, the Council Leader and all interested parties to enable matters to be discussed further. The Committee concurred with this proposal.

The Committee resolved:-

- (i) to agree that a meeting be set up between the Chief Executive, the Council Leader and all interested parties to identify the main problems and to try to find common ground in relation to the issues set out in the report; and
- (ii) to otherwise note the content of the report.

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LICENSING OF HOUSES IN MULTIPLE OCCUPATION (HMO) & REGISTRATION OF PRIVATE LANDLORDS - CHI/14/043

17. With reference to article 5 of the minute of the Housing and Environment Committee of 26 August 2014, the Committee had before it a report by the Director of Communities, Housing and Infrastructure which had been prepared in response to a query from Councillor Delaney about the licensing of Houses in Multiple Occupation (HMO) and Landlord Registration. The report provided an overview of the national legislation, and how it was implemented within the Council, and proposed recommendations for improvements to the Landlord Registration service.

The report recommended:-
that Committee –

- (a) agree the following service improvements proposed in section 5.2.7 of the report:
 - (1) Officers continue to ignore 'spent' convictions and approve the applications,
 - (2) Powers be delegated to the Private Sector Housing Manager and Senior Private Sector Housing Officer (Rented Sector) to approve applications from landlords who have declared unspent convictions and who have appointed registered managing agents; and
 - (3) Powers be delegated to the Private Sector Housing Manager and Senior Private Sector Housing Officer (Rented Sector) to approve applications from landlords who have declared unspent convictions and who have not appointed registered managing agents, where following an interview, the applicant is considered to be low risk. (Any applicant considered to be a higher risk will continue to have his/her application referred to the Licensing Committee for determination)
- (b) agree the following service improvements proposed in section 5.2.8 of the report:
 - (1) that the online database will be set to automatically apply Late Application Fees on the expiry of registrations;
 - (2) that Rent Penalty Notices will be served thereafter on landlords who fail to renew their registrations.
 - (3) that where landlords have never registered, Rent Penalty Notices will be served after 3 written reminders;
- (c) agree to remit the report to the Licensing Committee on 25 November 2014; and
- (d) otherwise note the content of the report.

The Convener, seconded by Vice Convener Morrison, moved the recommendations as contained in the report.

Councillor Delaney, seconded by Councillor Yuill, moved that the Committee approve the recommendations, with the exception of recommendation (a)(3).

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On a division, there voted:- for the motion (17) – the Convener, Vice Convener Graham, Vice Convener Jean Morrison; and Councillors Allan, Corall, Cormie, Crockett, Dickson, Jackie Dunbar, Finlayson, Grant, Laing, McCaig, Milne, Samarai, Thomson and Townson; for the amendment (2) – Councillors Delaney and Yuill.

The Committee resolved:-

to approve the motion and agree the recommendations as contained in the report.

DECLARATION OF INTEREST

Councillor Delaney declared an interest in the following article by virtue of his role as Chair of the Board of the Scottish Federation of Housing Associations, and withdrew from the meeting during consideration of the item.

STRATEGIC HOUSING INVESTMENT PLAN - CHI/14/032

18. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which provided an overview of Aberdeen City Council's new Strategic Housing Investment Plan (SHIP) 2015-2020. The SHIP set out the Council's plans for affordable housing over the next five years.

The report recommended:-

that Committee –

- (a) approve the Strategic Housing Investment Plan 2015-2020 as contained in appendices 1 and 2 to the report, as required by the Scottish Government; and
- (b) instruct Council officers to submit the SHIP to the Scottish Government by 28 November 2014.

The Committee resolved:-

to approve the recommendations.

ILLEGAL DRUG SUPPLY POLICY - CHI/14/039

19. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which sought approval for the implementation of a new policy to deal with illegal drug supply cases which related to Council tenancies, and made use of additional powers contained within the Housing (Scotland) Act 2014.

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The report recommended:-

that Committee approve implementation of the proposed new illegal drug supply policy on commencement of the additional powers contained within the Housing (Scotland) Act 2014.

The Committee resolved:-

to approve the recommendation.

A944 LANG STRACHT TO WESTHILL CYCLE ROUTE - EPI/14/210

20. With reference to article 2 of the Petitions Committee of 24 April 2014, the Committee had before it a report which provided an update on the investigations into the feasibility of upgrading the section of the cycle route on the north side of the A944 between the Prime Four junction and the Five Mile Garage.

The report recommended:-

that Committee agree that officers should liaise with the appropriate parties to aim for future development approvals within the corridor to be conditioned to provide improvements to the cycle route on the north side of the A944 to bring it up to a standard compatible with 'Cycling by Design', subject to planning approval.

The Committee resolved:-

- (i) to approve the recommendation; and
- (ii) to request a report back to Committee in 12 months if contributions from developers were not forthcoming within that time period.

PROPOSED ABERDEEN LOCAL DEVELOPMENT PLAN - CHI/14/001

21. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which presented the proposed Aberdeen Local Development Plan (LDP) and Action Programme for approval. The report advised that more detailed Supplementary Guidance would be presented to Committee in January 2015 for approval. Following approval of both sets of documentation, the proposed LDP and Supplementary Guidance would be released for a 10 week consultation period, during which representations could be made.

The proposed plan set out the development land allocations and associated policies that would guide planning decisions in the City, and was consistent with the Aberdeen City and Shire Structure Plan.

Members then asked a number of detailed questions of officers.

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The report recommended:-

that Committee –

- (a) approve the Aberdeen Local Development Plan – Proposed Plan and Action Programme;
- (b) authorise publication, subject to any minor drafting changes, of the Proposed Plan for a 10 week period for representations; and
- (c) authorise publication of the Environmental Report, Habitats Regulations Assessment and Technical Appendix which supported the Proposed Plan.

The Convener moved, seconded by Councillor Milne, namely:-

That the Committee approve the Aberdeen Local Development Plan, the Proposed Plan and Action Programme, with the following amendments:-

- the addition of B0904 and B0905 Woodend, Peterculter (19 houses)
 - the addition of B0914 Mid Anguston (8 houses)
 - the addition of B1309 Makro (supermarket) and the deletion of the reference to the supermarket at OP59, Loirston
 - rezoning of the land to the north of South Esplanade West between Aberdeen Boat Club and Victoria Road Bridge from B1 Business and Industrial to H2 Mixed Use Area, to allow greater flexibility in terms of uses, including leisure uses, which could regenerate the area whilst at the same time protecting the interests of the existing businesses there, noting that it was unlikely that residential uses would be appropriate in that area
 - the removal of the Howes Road site as a Gypsy Traveller site as identified by Council on 21 August 2013; and
- to agree recommendations (b) and (c) as outlined in the report.

Councillor Dickson, moved as an amendment, seconded by Councillor Corall:-

That the Committee approve the Aberdeen Local Development Plan, the Proposed Plan and Action Programme, with the following amendments:-

- the addition of B1309 Makro (supermarket) pending agreement on pedestrian access from the Loirston development, and the deletion of the reference to the supermarket at OP59, Loirston
 - rezoning of the land to the north of South Esplanade West between Aberdeen Boat Club and Victoria Road Bridge from B1 Business and Industrial to H2 Mixed Use Area, to allow greater flexibility in terms of uses, including leisure uses, which could regenerate the area whilst at the same time protecting the interests of the existing businesses there, noting that it was unlikely that residential uses would be appropriate in that area
 - the removal of the Howes Road site as a Gypsy Traveller site as identified by Council on 21 August 2013; and
- to agree recommendations (b) and (c) as outlined in the report.

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On a division, there voted:- for the motion (12) – the Convener; Vice Convener Graham; Vice Convener Jean Morrison; and Councillors Allan, Crockett, Delaney, Finlayson, Grant, Laing, Milne, Thomson and Yuill; for the amendment (7) – Councillors Corall, Cormie, Dickson, Jackie Dunbar, McCaig, Samarai and Townson.

The Committee resolved:-

- (i) to agree the deletion of the sentence, “It is not proposed to identify the Denburn and Woolmanhill site as an opportunity for a museum through the LDP. Any such proposal would require to be assessed through a planning application.” from Appendix 4 of the report (page 451 of the agenda papers);
- (ii) to thank officers for their work in the preparation of the proposed plan; and
- (iii) to approve the amended recommendations.

TWINNING & INTERNATIONAL PARTNERSHIPS - CHI/14/026

22. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which presented applications for financial assistance from the International Twinning Budget 2014-2015 and made recommendations on those applications.

The report recommended:-

that the Committee approve the following grants from the International Twinning Budget 2014-2015:-

- (a) a £7,000 contribution towards the participation of a youth football group from Stavanger at the Denis Law Football Tournament, 15-19 July 2015;
- (b) a £1,500 contribution towards an exploratory visit by three teachers from Aberdeen City Music School to Stavanger Cathedral School Bjergsted, 24-26 November 2014; and
- (c) a £2,750 contribution towards an exchange between primary level language development officers from Aberdeen and Clermont-Ferrand, 19-22 November 2014.

The Committee resolved:-

to approve the grants as set out in the recommendations above.

PARKING ISSUES AROUND HILL OF RUBISLAW OFFICE DEVELOPMENTS - CHI/14/013

23. With reference to article 28 of the minute of the Enterprise, Planning and Infrastructure Committee of 29 August 2013, at which officers had been requested to (a) continue to work with the companies based at the Hill of Rubislaw complex to encourage a modal shift in transport, reducing traffic to and from the site, and

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consequently reducing levels of on-street commuter parking; and (b) investigate further the potential to introduce a Priority Parking Scheme, detailing estimated income / expenditure following further surveys, the Committee had before it a report by the Director of Communities, Housing and Infrastructure which set out the findings of the exercise. The report set out four options which had been considered by officers.

The Committee then heard from Councillor Jennifer Stewart, as local member. Councillor Stewart stated that she wished to thank the residents for their patience, and explained to the Committee that the situation had deteriorated to such an extent that there were frequent altercations between residents and people parking their cars in the area. She added that the police had also become involved on more than one occasion. Councillor Stewart asked why Royfold Crescent was recommended for removal from CPZ X, and also requested that the Committee give higher priority to the creation of a CPZ in Rubislaw given the extent of the problems caused by parking in the area. Officers advised Councillor Stewart that Royfold Crescent would be included within the design of the proposed Hill of Rubislaw zone. Councillor Stewart was supportive of the suggestion that the companies at the Hill of Rubislaw be asked to fund any new CPZ scheme.

The report recommended:-

that Committee –

- (a) note the content of the report and the results of the informal consultation exercise;
- (b) instruct officers to proceed with the detailed design of option 4, and to put together a business case for its justification with a report back to a future Committee meeting on the findings of the above, detailing financial costings and requesting permission to commence the legal process;
- (c) subject to the above, to remove Royfold Crescent from Controlled Parking Zone X and include it within the design of the proposed Hill of Rubislaw zone; and
- (d) subject to the above, to add the streets to the east of Anderson Drive included within the area of consultation to Controlled Parking Zone X;

Councillor Thomson proposed an additional recommendation (e), namely:-

“As part of the ongoing dialogue with the businesses at the Hill of Rubislaw, to instruct officers to ask that they fund the administration, enforcement and management costs of the additional parking restrictions.”

The Committee resolved:-

to approve the recommendations contained in the report, with the addition of recommendation (e) as set out above.

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VARIOUS SMALL SCALE TRAFFIC MANAGEMENT AND DEVELOPMENT ASSOCIATED PROPOSALS - (NEW WORKS) - CHI/14/012

24. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which set out various small scale traffic management measures for approval. The report also brought forward proposals associated with new developments as part of the development management process, and included proposals for individual disabled parking bays which required to be progressed.

The report related to proposals at the following locations in the city:-

Proposals to be funded from the Cycling, Walking, Safer Streets budget

- Salisbury Terrace / Gray Street Lane junction
- Auchlea Road / Auchlea Place / Sheddocksley Road
- Craigiebuckler Avenue
- Kirk Terrace, Cults
- Oakhill Road / Oakhill Grange
- Wellheads Place

Proposals to be funded by developers

- Cattofield Place
- Great Northern Road
- Urquhart Road / Park Road junction

Proposals to be funded through the non housing capital budget

- Springhill Road (inset length serving property number 335 to 361) – introduction of clockwise one-way restriction

Proposals to be funded from the Disabled Parking Revenue budget

- Disabled parking bays to be provided through the Disabled Persons' Parking Places (Scotland) Act 2009
 - On-street parking (10 parking bays) at Advocates Road, 32 Bressay Brae, 14 Burnbrae Avenue, 19A Craigie Street, 111 Deveron Road, 104 Raeden Crescent, 1 Fairies Knowe, 7 Fairies Knowe, 34C Marischal Street, 52 Middle Brae and Rear of 15 Tarbothill Road.

The report recommended:-

that Committee –

- (a) approve the proposals in principle;
- (b) instruct the appropriate officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation orders required as described in the report, and if no significant objections were received, to progress with the public advertisement and report the results to a future meeting of the Committee; and

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- (c) instruct the appropriate officers to commence the combined statutory consultation for the traffic regulation order for the list of Blue Badge parking bays and report back to a future meeting of the Committee.

The Committee resolved:-

to approve the recommendations.

C127 BLACKTOP ROAD - FLASHING SPEED LIMIT SIGNS - CHI/14/014

25. With reference to article 4 of the minute of the Enterprise, Planning and Infrastructure Committee of 22 January 2013, the Committee had before it a report by the Director of Communities, Housing and Infrastructure which provided an update on the potential for the introduction of speed reduction signs on the C127C Blacktop Road.

The report recommended:-

that Committee –

- (a) note the content of the report and the fact that officers had undertaken a review / assessment of the route in line with guidance;
- (b) agree that no further action should be taken with regard to the installation of vehicle activated signs; and
- (c) agree the renewal of signs and lines on the route in advance of the bend hazards.

The Convener moved the recommendations contained in the report, seconded by Vice Convener Jean Morrison, with an additional recommendation (d) that officers review the situation on the road in 12 months' time.

Councillor Yuill moved as an amendment, seconded by Councillor Delaney, to approve recommendations (a) to (c), with an additional recommendation (d) that officers report back on the introduction of a 30 mph speed limit on this section of the C127C.

On a division, there voted:- for the motion (17) – the Convener; Vice Convener Graham; Vice Convener Jean Morrison; and Councillors Allan, Corall, Cormie, Crockett, Dickson, Jackie Dunbar, Finlayson, Grant, Laing, McCaig, Milne, Samarai, Thomson and Townson; for the amendment (2) – Councillors Delaney and Yuill.

The Committee resolved:-

to approve the motion.

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REVIEW OF CONTROLLED PARKING ZONE - PREVIOUSLY INSTALLED IN OLD ABERDEEN, SUNNYBANK, SEATON AND TILLYDRONE - CHI/14/016

26. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which provided an update on the issues encountered following the introduction of the Old Aberdeen Controlled Parking Zone, and sought approval for additional measures to be introduced which would address the issues raised.

The report recommended:-

that Committee –

- (a) instruct officers to introduce a section of 'No Waiting, Monday to Friday, 10am to 4pm' restrictions on Bedford Avenue from its junction with Bedford Road to Powis Crescent; and
- (b) instruct officers to proceed with the legal process for the initial statutory consultation and public advert in relation to the introduction of the new waiting restriction on Bedford Avenue with a report back to a future meeting of the Committee on the results.

The Committee resolved:-

to approve the recommendations.

TRAFFIC ORDERS AT THE FINAL STAGE OF STATUTORY PROCESS - CHI/14/020

27. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which advised of the outcome of the final statutory stage of the following 25 traffic orders and presented the objections which had been received where relevant in each case:-

- (1) The Aberdeen City Council (Rosehill Drive / Cairncry Road / Cairnview Crescent, Aberdeen) (Prohibition of Waiting) Order 201(X)
- (2) The Aberdeen City Council (North Deeside Road / Coronation Road, Aberdeen) (Prohibition of Waiting) Order 201(X)
- (3) The Aberdeen City Council (Dyce Drive, Aberdeen) (Urban Clearway) Order 201(X)
- (4) The Aberdeen City Council (Kirkhill Road, Aberdeen) (Prohibition of Waiting) Order 201(X)
- (5) The Aberdeen City Council (Marischal Street, Aberdeen) (Police Parking Bay) Order 201(X)
- (6) The Aberdeen City Council (Provost Rust Drive, Aberdeen) (Prohibition of Waiting) Order 201(X)
- (7) The Aberdeen City Council (Glenbervie Road, Aberdeen) (Prohibition of Waiting) Order 201(X)

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- (8) The Aberdeen City Council (Station Brae, Peterculter, Aberdeen) (Prohibition of Waiting) (Revocation) Order 201(X)
- (9) The Aberdeen City Council (Rose Street, Aberdeen) (30 MPH Speed Limit / Part time 20 MPH Speed Limit) Order 201(X)
- (10) The Aberdeen City Council (Elm Place, Aberdeen) (Prohibition of Waiting) Order 201(X)
- (11) The Aberdeen City Council (Hamilton Lane, Aberdeen) (Traffic Management) Order 201(X)
- (12) The Aberdeen City Council (Broomhill Road, Aberdeen) (Prohibition of Waiting) (Revocation) Order 201(X)
- (13) The Aberdeen City Council (Hutcheon Street, Aberdeen) (Traffic Management) Order 201(X)
- (14) The Aberdeen City Council (Elmbank Terrace, Aberdeen) (Prohibition of Waiting) Order 201(X)
- (15) The Aberdeen City Council (Guild Street, Aberdeen) (Prohibition of Right Turn) Order 201(X)
- (16) The Aberdeen City Council (Palmerston Area, Aberdeen) (Traffic Management) Order 201(X)
- (17) The Aberdeen City Council (Palmerston Area, Aberdeen) (Traffic Calming) Order 201(X)
- (18) The Aberdeen City Council (Station Road, Bucksburn, Aberdeen) (One-Way) Order 201(X)
- (19) The Aberdeen City Council (A944 Kingswells, Aberdeen) (Prohibition of Specified Turns) Order 201(X)
- (20) The Aberdeen City Council (Nelson Street, Aberdeen) (Pay and Display Parking) Order 201(X)
- (21) The Aberdeen City Council (Balmoral Business Park South, Aberdeen) (Prohibition of Waiting) Order 201(X)
- (22) The Aberdeen City Council (Farburn Place, Dyce) (20MPH Speed Limit / Prohibition of Waiting) Order 201(X)
- (23) The Aberdeen City Council (Auchinyell Road, Aberdeen) (Prohibition of Waiting) Order 201(X)
- (24) The Aberdeen City Council (Forbesfield Road / Forest Avenue Lane, Aberdeen) (Prohibition of Waiting) Order 201(X)
- (25) The Aberdeen City Council (Disabled Persons' Parking Places in Aberdeen City) (Regulatory Parking Places) (No 4) Order 201(X)

The report recommended:-

that Committee –

- (a) approve the orders that had not attracted any objections;
- (b) in relation to The Aberdeen City Council (Elm Place, Aberdeen) (Prohibition of Waiting) Order 201(X); to overrule the objection received and approve the orders made as originally envisaged;

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- (c) in relation to The Aberdeen City Council in relation to The Aberdeen City Council (Guild Street, Aberdeen)(Prohibition of Right Turn) Order 201(X); to overrule the objection received and approve the orders made as originally envisaged;
- (d) in relation to The Aberdeen City Council (Palmerston area, Aberdeen) (Traffic Management) Order; to overrule the objections received and approve these orders be made as originally envisaged;
- (e) in relation to The Aberdeen City Council (Station Road, Bucksburn, Aberdeen) (One-way) Order; to overrule the objections received and approve these orders be made as originally envisaged;
- (f) in relation to The Aberdeen City Council (Forbesfield Road / Forest Avenue Lane, Aberdeen) (Prohibition of Waiting) Order 201(X); to overrule the objection received in regard to the 'At Any Time' waiting restrictions and to accept objections received in regard to the 'Monday to Friday 10am to 4pm' waiting restrictions; and
- (g) to approve the orders as detailed in the schedule in Appendix 1 of the report to be made.

The Committee resolved:-

to approve the recommendations.

THIRD DON CROSSING - TRAFFIC MANAGEMENT PROPOSALS (INITIAL STATUTORY CONSULTATION) - CHI/14/021

28. With reference to article 21 of the minute of the Enterprise, Strategic Planning and Infrastructure Committee of 4 September 2014, the Committee had before it a report by the Director of Communities, Housing and Infrastructure which detailed the results of the initial statutory consultation process which had been undertaken in relation to the Third Don Crossing traffic management proposals.

The report recommended:-

that Committee –

- (a) acknowledge the responses received as a result of the initial consultation; and
- (b) instruct officers to progress to the public advertisement stage and report the results back to a future Committee.

The Committee resolved:-

to approve the recommendations.

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IMPLEMENTATION AND ENFORCEMENT OF INTELLECTUAL PROPERTY ACT 2014 - CHI/14/003

29. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which advised of the introduction of the Intellectual Property Act 2014 as of 1 October 2014, and the enforcement implications this had for the Council. The report sought approval for the authorisation of officers within the Trading Standards Service to enforce the Act.

The report recommended:-

that Committee -

- (a) as the Local Weights and Measures Authority, delegate authority to the Head of Planning and Sustainable Development to authorise officers of the Trading Standards Service to carry out enforcement work required under the Registered Designs Act 1949; and
- (b) instruct the duly authorised officers to commence this enforcement work as of 1 October 2014.

The Committee resolved:-

to approve the recommendations.

In accordance with the decision recorded under article 2 of this minute, the following items of business were considered with the press and public excluded.

EXEMPTION FROM STANDING ORDERS ON CONTRACTS AND PROCUREMENT UNDER STANDING ORDER 1(6)(B), CONTRACT FOR SERVICE - CITY CENTRE MANAGER - CHI/14/009

30. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which provided information on the decision, under the conditions of Standing Order 1(6)(b), to allow the contract of service between the Council and the current City Centre Manager to continue until its due expiry date of 20 December 2014.

The report recommended:-

that Committee note the decision of the Chief Executive and the Heads of Finance, Legal and Democratic Services and Procurement to allow the contract of service for the position of City Centre Manager to continue until its expiry on 20 December 2014, following the exemption sought under the Procurement Standing Orders 1(3) and 4(1)(c).

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The Committee resolved:-

to approve the recommendation.

AUTHORISATION OF OFFICERS OF TRADING STANDARDS SCOTLAND INVESTIGATIONS TEAM BASED WITHIN COSLA TO CARRY OUT ENFORCEMENT WORK WITHIN THE JURISDICTION OF ABERDEEN CITY COUNCIL - CHI/14/031

31. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which advised that the authorisation processes for the Scottish Illegal Money Lending Unit and the Scottish Scambusters Teams had lapsed and therefore new authorisation arrangements required to be put in place. The report advised that the teams had been merged into one Investigations Team to be managed by Trading Standards Scotland, and sought authority for the appropriate officers within the Trading Standards Scotland Investigations Team to enforce specific statutes within the jurisdiction of Aberdeen City Council.

The report recommended:-

that Committee –

- (a) as the Local Weights and Measures Authority, delegate authority to the Head of Planning and Sustainable Development to authorise officers of the Trading Standards Scotland (TSS) Investigations Team to carry out specific trading standards and consumer protection enforcement work within Aberdeen City Council's jurisdiction;
- (b) remove the authority to authorise the Scottish Illegal Money Lending Unit and Scambusters Team from the current Scheme of Delegation;
- (c) for this delegated authority, authorise members of the TSS Investigations Team to be added to the Scheme of Delegation;
- (d) instruct that such authorisations be issued on a case by case basis, and for a maximum period of 3 months to suitably qualified officers in the TSS Investigations Team.

The Committee resolved:-

to approve the recommendations.

TECHNICAL ADVISER FOR ZERO WASTE MANAGEMENT PROJECT - CHI/14/044

32. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which outlined the requirements for the appointment of an Independent Technical Adviser to the Zero Waste Management Project and sought approval of the estimated expenditure associated with such an appointment.

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The report recommended:-

that Committee –

- (a) note the findings of the Audit Scotland Report and the details contained within this report;
- (b) instruct Aberdeen City Council's Trading Standards Service to work with CoSLA and other Scottish local authorities to address the key recommendations made in the Audit Scotland report, namely:
 - Ensuring strong co-ordination for TS services that includes
 - maintaining effective links with UK wide arrangements
 - analysing intelligence to identify national risks
 - agreeing national priorities and developing service standards
 - establishing a system for scrutinising and publically recording Councils' performance against these standards
 - Intelligence-led risk assessments that inform the work of TS services
 - Exploring the full range of options for redesigning TS services, including greater use of formal joint working, fully shared services, or establishing a national TS service
 - Liaison with the Scottish Government on TS issues over which it has control
 - Development of workforce strategies that will develop and maintain and effective TS workforce over the next 5-10 years
 - Engagement with CAS and other organisations to ensure consumers know how and where they can get advice and help;
- (c) continue to work with CoSLA and Elected Members from across Scotland to support Trading Standards Scotland, the newly created co-ordinating body for trading standards services in Scotland; and
- (d) instruct that Aberdeen City Council's Food Safety Service work with the FSA in Scotland and in future, the new Scottish food safety organisation to develop a workforce strategy which identifies the staffing levels and skills required to sustain an effective food safety service over the next 5-10 years and take action to address any shortfalls identified.

The Committee resolved:-

to approve the recommendations.

- **COUNCILLOR NEIL COONEY, Convener**